

TheHighSchoolForThePerformingAndVisualArts!

October 14, 2008

Dear Parents and Students:

Houston Independent School District has created a parent/student portal. This portal is not available yet to all HISD schools, but is available to HSPVA students and their parents. This portal creates the following opportunities:

- Students receive a free email account
- Students and parents can view current progress reports
- Students and parents can view current report card grades.
- Students and parents can view attendance records (there is a two-day delay in the information).

The information you will need to create this account and portal access is as follows:

- Parent's first and last name
- Student ID Number (printed on your report card or progress report)
- Student first name, last name, and middle initial
- Last four digit's of the student's social security number (may check "not available" box if there is no social security number)
- Student's date of birth
- Student's address (must match exactly what is on the student's account – the street address is printed on the report card or progress report)

The registration process is as follows:

- Access the website www.houstonisd.org/thesource
- Select either the student or parent link at the top
- Select "first time users"
- Follow the links and answer all questions
- At some point you will be asked to enter your address – please use the address printed on report card or progress report – it must match exactly what HISD's computer system has or you will not be able to register.
- At some point you will be asked about a username. Parents may select their username. Student usernames are assigned by HISD. Please make a note of this username immediately and keep for reference. The student's email address is username@houstonisd.org
- Parents and students may access the student's information through this portal at any time from the moment of registration.

At HSPVA we are committed to communication with parents. Please register and use this portal. Please call Mr. Larry Trout, Assistant Principal, at 713-942-1960 with questions about the parent/student portal.

Sincerely,

Herbert Karpicke, Ed. D.
HSPVA Principal