

This handbook belongs to _____

HANDBOOK

FOR
STUDENTS,
PARENTS AND
FACULTY

OF THE
HSPVA
THEATRE
DEPARTMENT

"I think I love and reverence all arts equally, only putting my own just above the others; because in it I recognize the union and culmination of my own. To me it seems as if when God conceived the world, that was Poetry; He formed it, and that was Sculpture; He colored it and that was Painting; He peopled it with living beings, and that was the grand divine, eternal Drama."

---Charlotte Cushman

THIS HANDBOOK DESCRIBES POLICIES,

PROCEDURES AND TRADITIONS FOR THE THEATRE DEPARTMENT. IT IS OUR OFFICIAL GUIDE FOR PRODUCTION, REHEARSAL, AND ACADEMIC MATTERS. THE INFORMATION IS OF PRIMARY IMPORTANCE FOR EFFECTIVE COMMUNICATION, EFFICIENCY AND PROGRESS WITHIN THE THEATRE DEPARTMENT.

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**LET OUR EFFORTS HERE BE SUCH THAT
H.S.P.V.A. AND THE THEATRE DEPARTMENT
WILL BE OUR STRONGEST REFERENCE!**

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ALL STUDENTS ARE EXPECTED TO BE AWARE OF AND TO OBSERVE THE GUIDELINES PRESENTED IN THIS HANDBOOK. IF YOU HAVE ANY QUESTIONS AT ANY TIME, DO NOT HESITATE TO ASK A FACULTY MEMBER FOR CLARIFICATION. THE THEATRE FACULTY IS COMMITTED TO HELPING YOU.

HSPVA Theatre Department Handbook

CONTENTS

Theatre Department Policies and Procedures

- A. Code of Student Conduct
- B. Faculty-Student-Parent Relationships/
Lines of Communication
- C. Grades
- D. Attendance Policies
- E. Department Protocol
- F. Conduct cuts and grades
- G. General behavior
- H. Daily Stage Managers
- I. Late or missed work
- J. Participation in Non-dept. shows
- K. Eligibility to perform
- L. Casting
- M. Theatre attendance
- N. Re-auditions
- O. Senior Year
- P. Season ticket policies
- Q. Individual ticket sale policies
- R. House policies
- S. Change of Focus Within the Theatre Dept.
- T. Relocating Dept. to Dept. within HSPVA

Theatre Department Customs and Traditions

- A. Regard for Student Leaders
- B. Company assignments
- C. Strike
- D. Actor/crew/audience relationships
- E. Backstage protocol
- F. Tools, equipment, props, costumes
- G. Properties

HSPVA Theatre Department Agreement

International Thespian Society

Duties of the Production Company

- | | |
|---------------|---------------------------|
| Actors | House and Publicity Crews |
| Crew members | Ticket Manager/sellers |
| Crew heads | Pre-sale of tickets |
| Stage Manager | Ushers |

Showcase Procedures

Theatre Safety

- General safety
- Clothing
- Fire
- Tools & machinery
- Rigging
- Lighting
- Stage make-up

Educational Theatre: A Definition

Suggested Dramatic Literature

Jellybeans

A copy of this Handbook and various departmental forms can be obtained online at: www.hspva.org
Go to the "Current Students" link on the Home page and then choose 'student area' and 'downloads'.