

Senior Design Recital Guidelines

Objective:

Senior Designers are given the opportunity to showcase the cumulative skills they have acquired during their tenure at HSPVA.

Location:

The Senior Design Recital is displayed in the HSPVA Theatre Department Black Box. Load in begins two (2) days prior to the actual presentation, and full technical support is given to fully realize the Designers' production.

Checkpoints:

- 1) Text must be submitted for faculty approval at least four (4) months prior to the event.
- 2) Written plan or outline of design roles and ideas must be submitted for faculty approval no later than three (3) months prior to the event.
- 3) A calendar of suggested deadlines and production meetings with the theatre faculty must be given with each stage of the design process indicated.
- 4) Rough drafts must be presented by all Designers. In addition, the Designer(s) must be prepared to justify their creative process utilizing the theatrical design conventions they have learned over their tenure at HSPVA.
- 5) Final renderings, models, groundplans, etc. must be presented BEFORE actual construction begins.
- 6) At the time of the final design presentation, a purchase list with a cost estimate will be presented to faculty for approval BEFORE any materials can be purchased.
- 7) Once approved, Designers can begin shopping for the designated materials. The technical director and/or shop foreman may be given authority to shop on the behalf of the Designer(s) with a list provided by the Designer(s).
- 8) Construction begins with full access to the costume shop, scene shop and various locations as needed, as available and with faculty supervision.
- 9) Load in begins the Monday prior to the Design Recital. *Designers must provide a list of all academic teachers' names two (2) weeks prior to the load in week so that the theatre faculty may send an email request asking that the Designers be given as much available time to work as possible.*
(DESIGNERS ARE AWARE THAT THEY ARE RESPONSIBLE FOR ALL WORK IN ACADEMIC CLASSES DURING THIS TIME. Being excused from academic classes to work on Senior Recital does not excuse them from the work involved in their classes. It is completely up to the academic teacher to grant this permission. We can only ASK.)
- 10) Design Recital begins immediately following school on the designated date for the event.

